

On-Demand Assessment Office 365 SharePoint: Onsite Engineer

On-Demand Assessment

Delivery Options: 3 days remote OR 1 day remote + 2 days onsite

Overview

Gain an insight into the health of your SharePoint Online tenant by proactively diagnosing issues and risks, reviewing your results online, and receiving continuous updates to best practice guidance.

Analyze your environment against best practices developed by Microsoft technology experts, then work with a Microsoft engineer to understand your results and develop a plan that limits risk and improves your environment.

Objectives

- Implement an optimal Office 365 Tenant configuration
- Increased productivity and cost savings through Recommended operational practices
- Unblock enablement of key capabilities within your Office 365 Tenant

Methodology

Setup your assessment

Prior to working with your Microsoft engineer, you will setup your assessment and generate your first set of results. Get started at <https://docs.microsoft.com/en-us/services-hub/health/index>.

Expert analysis

Your Microsoft engineer will analyze your results, help you understand each issue identified and ensure that you have the right information to fix the issue.

Persist and improve

Re-assess your environment on a monthly basis using the latest updates to continually drive improvement throughout the year.

Key Takeaways

- Holistic recommendations that enable you to improve your people, process and technology.
- Expert analysis and prioritized remediation guidance on what to fix first.
- Regular updates to guidance and features.
- In-depth review of findings with subject matter expert.

Scope

Assess your SharePoint Online tenant configuration, topology, data integrity and more.

This service assesses a single SharePoint Online tenant.

Agenda

Welcome call

Occurs 2-4 weeks before delivery with your Microsoft Engineer and Customer Success Account Manager.

Setup and initial results

You complete the assessment setup and initial result gathering prior to your analysis.

Engineer led analysis

Your Microsoft engineer will analyze your results and lead the in-depth review of your findings in three days remote meetings or a one-day remote meeting in addition to two onsite days.

Your engineer will work with you to develop a prioritized list of recommendations.

Close out meeting

Finalize and deliver your results.

On-Demand Assessment – Office 365 SharePoint Comparison

	On-Demand Assessment – Office 365 Sharepoint: Remote Engineer	On-Demand Assessment - Office 365 Sharepoint: Onsite Engineer
Duration	1 Day	3 Days
Delivery Options	Remote only	3 days remote OR 1 day remote + 2 days onsite
Access to findings and updates	Support agreement duration	Support agreement duration
Training and planning on findings	No	Yes

Detailed Scope and Requirements

Technical Scope:

- Baseline of operational processes
- High level tenant security
- SharePoint Online configuration
- OneDrive for Business configuration

Software Requirements:

- Office 365 tenant with the SharePoint workload deployed

Be proactive across Focus Areas

- **Availability and Business Continuity:** Maximize your service availability and plan for disaster recovery
- **Change and Configuration Management:** Manage changes to services configuration settings across your environment.
- **Operations and Monitoring:** Manage and perform day-to-day operations within your environment.
- **Performance and Scalability:** Deliver the expected user experience by managing current and future performance and capacity requirements.
- **Security and Compliance:** Protect your services from attack and ensure the integrity and privacy of your data.
- **Upgrade, Migration and Deployment:** Manage product or development lifecycles, migrations between platforms, and deployment of new services into your environment.

For more information

Contact your Microsoft Account Representative for further details.